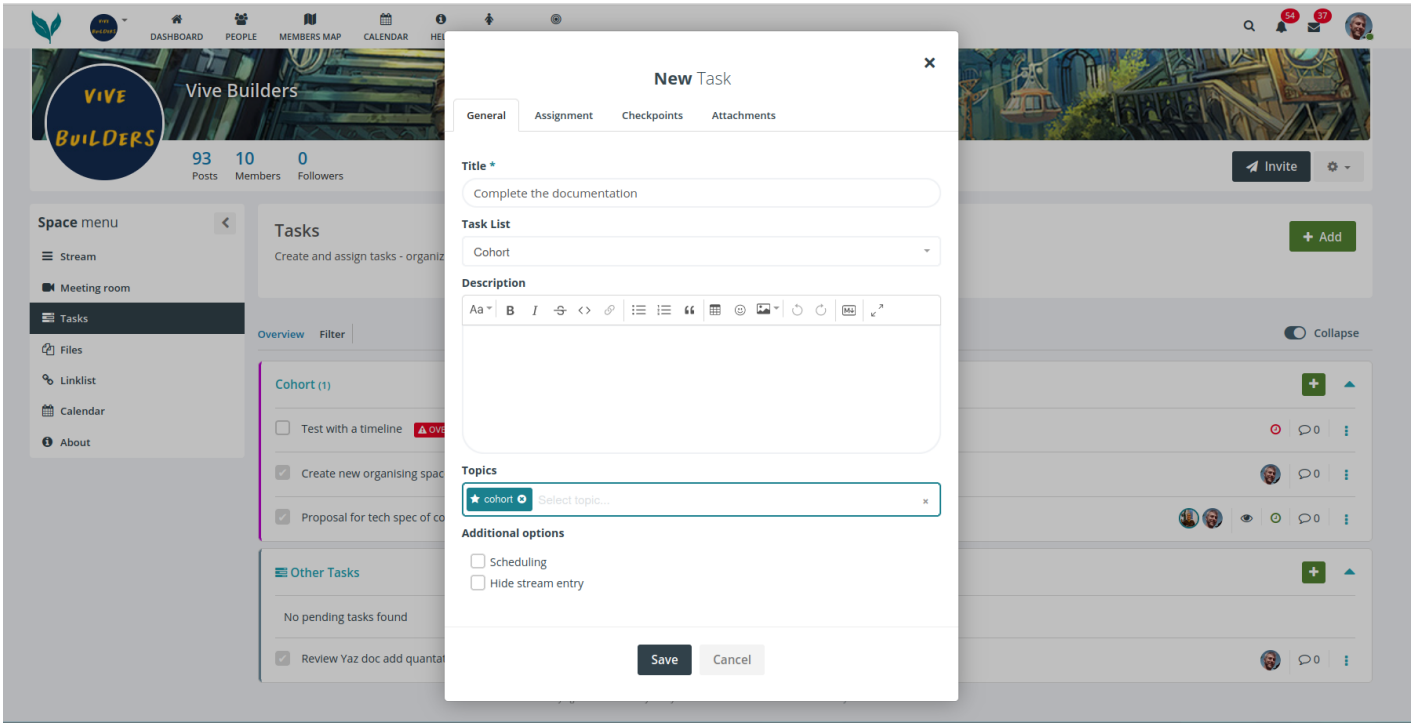
Task Manager

The tasks module allows you to create and manage projects and their tasks. You can collaborate on projects, users can create tasks and assign them to other users. Organise your team, optimize internal workflows and processes and keep track of your objectives. The intuitive to use module offers all main functions of a basic project management tool.



Overview of functions and features:

- Creating projects and task lists
- Add subitems and checkpoints to these tasks
- Creating project descriptions with the built-in Richtext editor
- Add files and other attachments to your projects
- Enable scheduling and set deadlines for projects
- Appoint responsible users to review tasks
- Like and comment functions

The Tasks module also has an intuitive filtering system, is integrated with the search function and is connected to the notification system.

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