Files

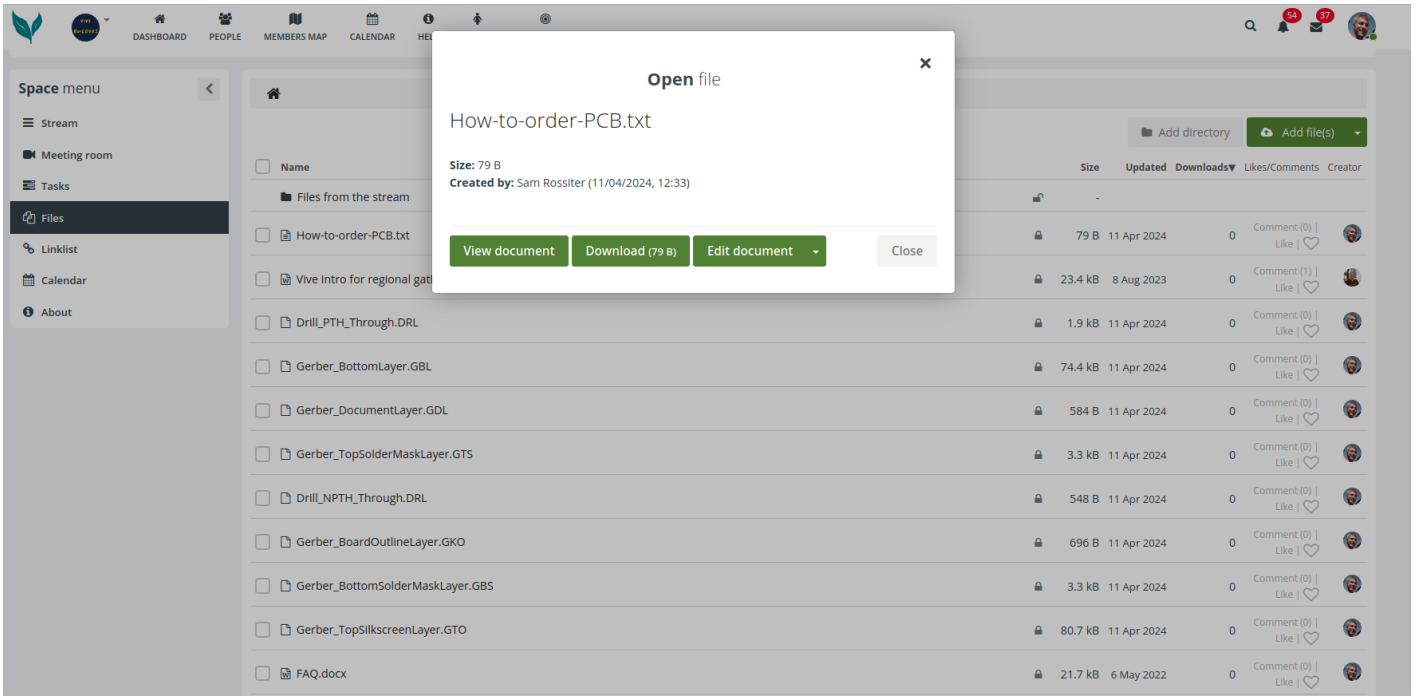
Files

Enhance your network's efficiency with the Files Module, a complete solution for easy file management. This module enables you to manage and share important files throughout your network and team.

Key Features

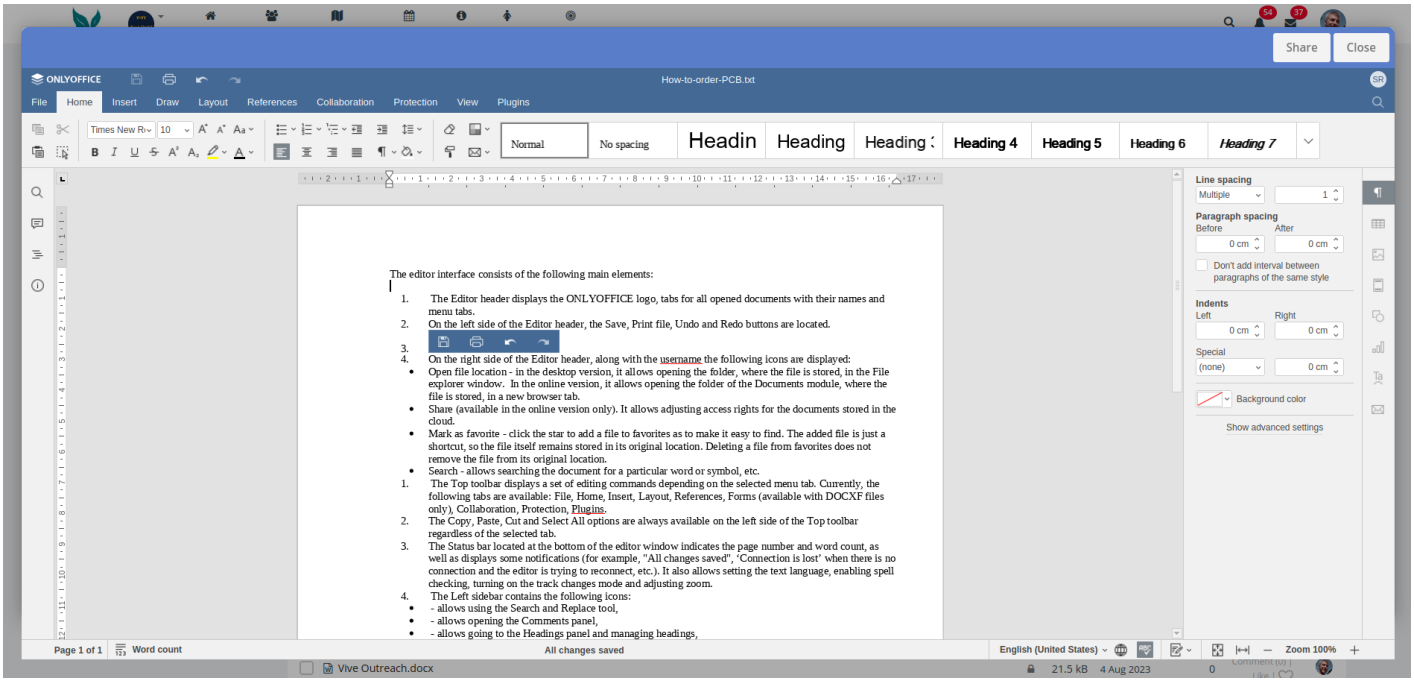
- **File Overview:** Get instant access to all files from your stream and profile.
- **Interact:** Comment on and like files for better collaboration and feedback.
- **Folder Structure:** Organize your files into unlimited folders and subfolders.
- **Migration:** Effortlessly move files and folders within your network.
- **File Info:** Always visible information about the creator, editor, and creation date.
- **Import Files:** Import files and folder structures directly from a .zip file.
- **Export Files:** Download folders and files in bulk as a .zip file.

In the files tab you will see a list of all files that are available within your space. If you click on them you will be asked if you want to view, download or edit the document



Editor

If you select edit document you will see an editor interface open



For further help using the editor check the [Only Office documentation]

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