

# Calendar export to Google calendar

The screenshot shows a web-based calendar interface. At the top, there is a navigation bar with icons for 'MY SPACES', 'DASHBOARD', 'PEOPLE', 'MEMBERS MAP', 'SPACES', 'CALENDAR', 'MESSAGES', 'HELP', and 'CHAT'. Below this, there are filter options for 'Select calendars' (My profile, My spaces, Follower spaces, Follower users) and 'Filter events' (I'm attending, My events). A 'Filter by types' dropdown is also present. The calendar grid shows dates from 29 to 18. Two events are visible on Wednesday, September 14: '15:30 Creating an ITC space d' and '16 Update test'. In the top right corner of the calendar area, there are icons for download and settings.

On the main calendar page in the top right click on the download/export icon.

In the Export popup give it a name & tick 'all my spaces'

# Calendar export

New export

My exports

## Calendar export name \*

My-Calendar

### Include events from:

Profile

### Space Selection

No spaces

All my spaces

Only following spaces:

Add Space

### Additional filters:

Only include events I'm participating

Only include events I've created

Only include public events

Generate export Url

Then click on the Generate export Url button. (URL is another name for a link)

My-Calendar

<https://hub.transition-space.org/ical/humhub-event-7797a492-61e7-44fd-8096-98813efe/base.ics>

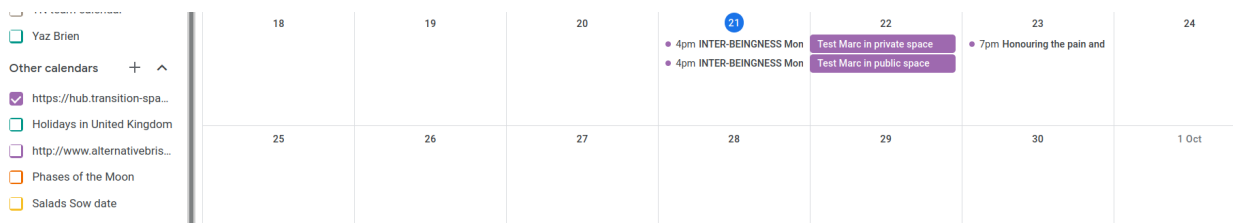


Copy to clipboard

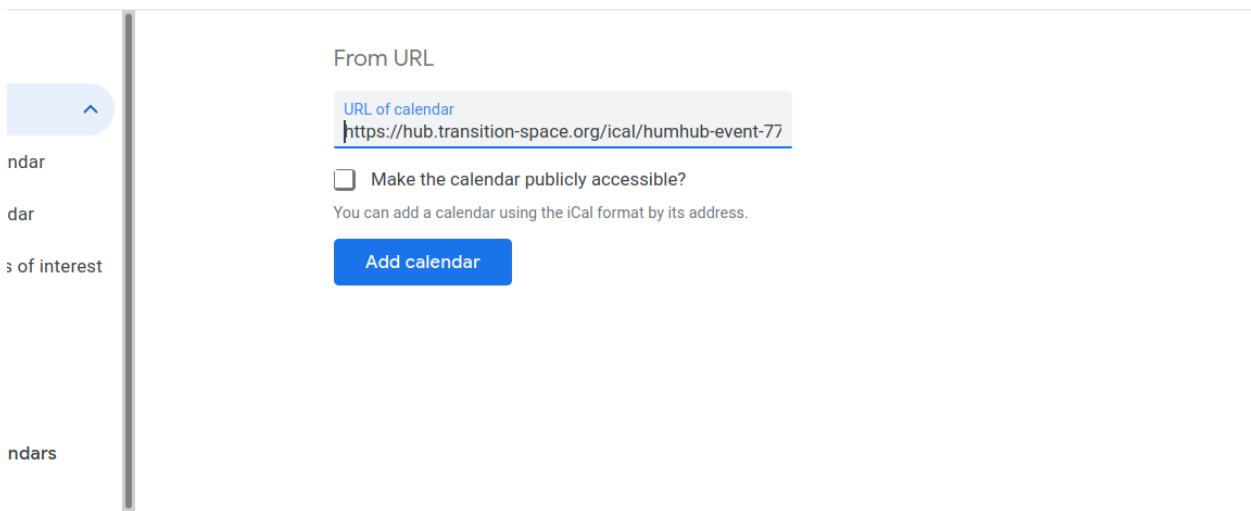
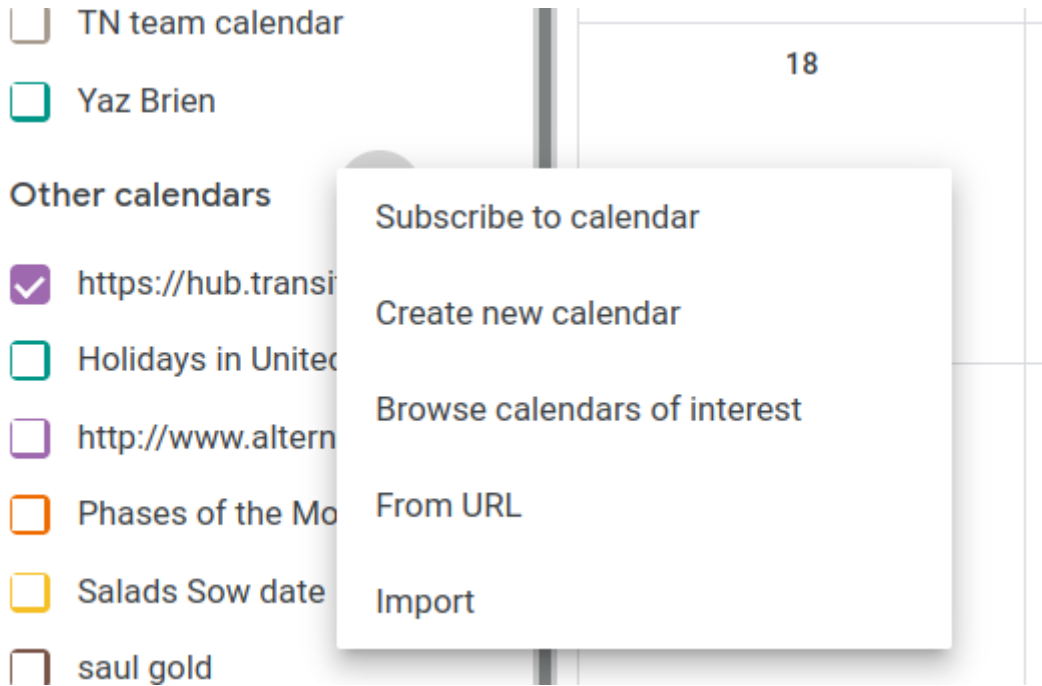
Copy to clipboard.

If you wish to sync with a Google calendar, then visit <https://calendar.google.com/>

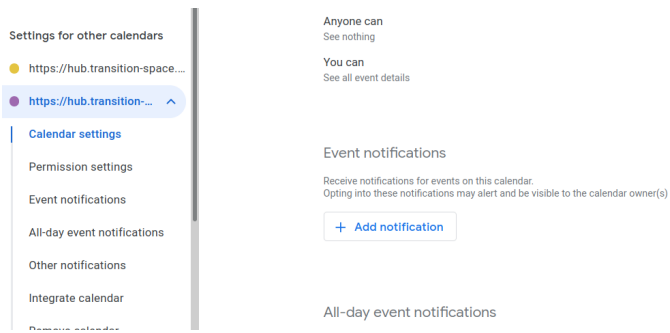
In the left is + icon next to 'other calendars'



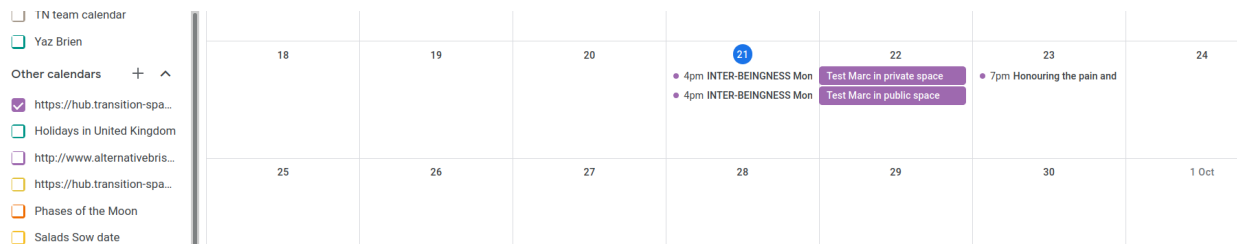
Select 'from URL' menu option, into which you paste the URL (link)



Paste the URL you copied earlier and then click the 'Add calendar' button



In the left pane you should now see your calendar & be able to adjust notifications if you wish to



So long as the calendar is 'ticked' you should now see your hub.transition-space.org events in your Google Calendar

Revision #1

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